



TERMS OF REFERENCE for Health and safety committee

- To consider and advise on school policies for health, safety and welfare, both statutory and otherwise, and monitor and review their effectiveness.
- To provide guidance to the governing body, and support for the head teacher, on all matters relating to health & safety, including the school premises, grounds and security.
- To contribute towards, and monitor, the School Improvement Plan in respect of health & safety issues, by developing annual health and safety specific objectives against agreed measurable targets.
- To progress the Accessibility Plan
- To prepare a lettings and charges policy for the approval of the governing body.
- To monitor the preparation and implementation of premises contracts, energy conservation, rolling programmes, etc.
- To monitor the implementation of health and safety legislation within the school;
- To review forthcoming legislation and assess its implications and where necessary to recommend the establishment of rules governing any hazardous work activity or class of operations.
- To promote health and safety training in the school at all levels and to ensure that appropriate emergency procedures are in place.
- To receive detailed reports of investigations into all reportable accidents, dangerous occurrences and cases of reportable diseases to consider the effectiveness of any action taken to prevent future similar accidents.
- To receive a list of all other recorded accidents or occurrences and to consider the effectiveness of any remedial action taken to prevent future similar incidents.
- To consider reports of formal audits of school work places and activities and such other reports as may be submitted.
- To ensure that regular health & safety inspections take place according to the school's health & safety policy and to receive reports on such checks.
- To consider and keep under review building work which will need to conform to good health, safety and welfare practice.
- To keep under review communications and publicity relating to health, safety and welfare in the school and where necessary to recommend any improvements or changes.
- To consider reports and factual information provided by inspectors of the enforcing authority under the Health and Safety at Work Act 1974, or any other relevant enforcement authority and to establish and maintain effective links with such persons.

- Consider relevant health, safety and welfare matters raised by members of the Committee and the school community.
- Note the appointment and consider the activities of Safety Representatives as required by the relevant legislation.
 - To liaise with other committees through the chair.

Name of Governor	Position
Janet Dixon	Chair
Jane Nixon	Member
Des Barlow	Member
Lori - Ann Jordan	Member
Helen Wall	Member
Allison Redshaw	Member

Quorum 3

Date terms of reference agreed11.02.2020.....

Signed Chair of Governors.....C. Buckingham.....